

CPBFI



MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter referred to as the "MOU") is made and executed on this (Date) 6th day of (Month) November 2023 at Pune.

BETWEEN

Rajdhani College of Engineering and Management

a college/Institute/ University recognized by the University Grant Commission under the provisions of UGC Act 1956

and having address at: (Address) Plot No-18, Sec-A, Zone-B

Manchester Industrial Estate

(City) Bhubaneswar, (Pin) 751010

(State) Odisha, India

Through its Principal/ Director/ Vice Chancellor/ Registrar/Dean

(hereinafter referred to as "PARTNER INSTITUTE")

AND

BAJAJ FINSERV LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411 035

AND

BAJAJ FINANCE LIMITED, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Akurdi, Pune 411 035

Through President (Legal and Taxation) – Bajaj Finserv Limited

(Bajaj Finserv Limited and Bajaj Finance Limited hereinafter referred to as "FINSERV")

The expressions "PARTNER INSTITUTE" and "FINSERV" shall, collectively be referred to as "Parties" and individually as "Party".

WHEREAS:

A. PARTNER INSTITUTE established in (Year) 1993 by (Educational Society/Trust)

Regional College of Engg and Management

is affiliated to (University Name) Biju Patnaik University of Technology

B. Bajaj Finserv Limited is the holding company for financial services businesses of the Bajaj Group;


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- C. Bajaj Finance Limited is a Non-Banking Finance Company registered with Reserve Bank of India.
- D. FINSERV, as part of its Corporate Social Responsibility (CSR) activities, desires to create employment opportunities for educated youth in the Banking, Finance and Insurance Sector through a customized training programme encompassing product knowledge, communication and other soft skills, which is expected to benefit fresh graduates, especially those belonging to economically weaker sections of the society;
- E. FINSERV, in partnership with some of the leading educational institutes, has designed and developed a customized programme viz. Certificate Programme in Banking, Finance and Insurance (hereinafter referred to as CPBFI).
- E. The PARTNER INSTITUTE has expressed its willingness to partner with FINSERV to conduct CPBFI for its students and alumni, on terms and conditions set out herein below;
- F. FINSERV has accepted the offer of the PARTNER INSTITUTE and agreed to partner with the PARTNER INSTITUTE for conducting CPBFI, on terms and conditions set out below.

NOW THIS AGREEMENT WITNESSETH AND IT IS AGREED BY AND BETWEEN THE PARTIES AS UNDER:

1. Purpose/Objective of CPBFI:


The objective of CPBFI is to impart practical knowledge and essential skills to final year graduation students and fresh graduates, especially those belonging to economically weaker sections of the society, with a view to create employment opportunities for them in the Banking, Finance and Insurance Companies.

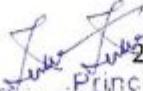
2. Scope of CPBFI:

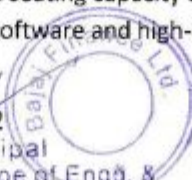
- i. FINSERV has appointed different training institutes as Official Training Partners for conducting CPBFI (hereinafter referred to as CPBFI Official Training Partners).
- ii. FINSERV and the PARTNER INSTITUTE, through one of the CPBFI Official Training Partners, shall conduct, for the eligible students and alumni of the PARTNER INSTITUTE, a Certificate Programme in Banking, Finance and Insurance viz. CPBFI, covering industry overview and product knowledge relevant for roles in banks, NBFCs, life insurance and general insurance companies, communication and other workplace skills. CPBFI shall be conducted through classroom training (hereinafter referred to as CPBFI-CLASSROOM), online training (hereinafter referred to as CPBFI-ONLINE) or a combination of classroom and online training (hereinafter referred to as CPBFI-BLENDED).

3. Responsibilities of the Parties:

- i. The PARTNER INSTITUTE shall be responsible for mobilizing students for the CPBFI Programme by spreading awareness about CPBFI and its potential benefits for the prospective students. FINSERV shall, if requested by PARTNER INSTITUTE, at its discretion, support the awareness campaigns by participating in the student meetings, parent meetings and design of publicity material such as posters, leaflets etc.
- ii. The PARTNER INSTITUTE shall be responsible for providing necessary infrastructure facilities for conducting classroom sessions of CPBFI-CLASSROOM and CPBFI-BLENDED, specifically (a) one class room, equipped with a projector, a sound system and a white-board with a seating capacity of at least 45 students, (b) one computer room, equipped with computers having MS Office software and high-speed internet connection, with a seating


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capacity of at least 25 students, for conducting the online assessment tests (c) one assembly hall with a capacity of around 60 persons and 3 interview rooms, for one day per batch, for conducting CPBFI HR Workshop. PARTNER INSTITUTE shall also provide basic stationery required for training purposes such as marker pens, chart sheets, chalks etc.

- iii. The PARTNER INSTITUTE shall appoint a Coordinator for every CPBFI batch, with following responsibilities.
 - a. To motivate and encourage students to extract maximum benefit from CPBFI.
 - b. To provide necessary support to the CPBFI Official Training Partner for planning and conducting the program.
 - c. To conduct online pre-assessment and post-assessment tests for every batch.
 - d. To ensure that the classes are conducted as per pre-defined schedule.
 - e. To ensure that all students are regularly attending the classes.
 - f. To maintain daily attendance of students.
 - g. To attend few classes as an observer and provide feedback to FINSERV about the training quality.
 - h. To ensure discipline and good conduct from the students.
 - i. To support FINSERV team to conduct CPBFI HR Workshop for every batch.
 - j. To submit required college information as per Annexure 3 to FINSERV coordinator.
- iv. The PARTNER INSTITUTE shall issue an appointment letter to the Coordinator as per format prescribed in Annexure 4 of this MOU. The PARTNER INSTITUTE shall submit the appointment letter, duly authorized by the Principal of the PARTNER INSTITUTE and accepted by the Coordinator, to FINSERV before commencement of every CPBFI Batch.
- v. FINSERV shall be responsible to design and continuously improve the CPBFI programme structure, including adding or deleting courses, changing pedagogy or modifications to the programme duration.
- vi. FINSERV shall be responsible to arrange faculty, with requisite expertise and experience, through any of its CPBFI Official Training Partners. FINSERV shall provide necessary details of the concerned CPBFI Official Training Partner to the PARTNER INSTITUTE at least 2 weeks before start of every batch. FINSERV shall be responsible to arrange the online training platform for conducting CPBFI-ONLINE and CPBFI-BLENDED.
- vii. FINSERV and the PARTNER INSTITUTE, shall be responsible for award of "Certificate of Completion" at the completion of CPBFI to all successful candidates who meet eligibility criteria viz. requisite attendance and credits in the examinations conducted during CPBFI.
- viii. FINSERV, as part of its CSR, shall bear the full cost of faculty deployed by its CPBFI Official Training Partner, to ensure that CPBFI is affordable to students belonging to economically weaker sections of the society.
- ix. FINSERV along with its chosen academic partner/s, shall conduct an online examination at the end of CPBFI. Only students who pass this examination and have requisite attendance shall be eligible to receive the "Certificate of Completion". This examination shall be in addition to all other examinations conducted by the CPBFI Official Training Partner during CPBFI.
- x. The PARTNER INSTITUTE shall display the FINSERV name and logo prominently in all marketing and publicity material, notices for students and all other internal and external communications, in paper form or otherwise, relating to CPBFI.
- xi. Any other use of FINSERV brand names by the PARTNER INSTITUTE shall require prior written consent from FINSERV.


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- xii. The PARTNER INSTITUTE shall provide to FINSERV, necessary information about all the students of CPBFI, in the format specified by FINSERV in Annexure 1. FINSERV shall be free to contact the students directly for the purpose of monitoring the impact of CPBFI and the career progression of students.
- xiii. The PARTNER INSTITUTE shall not conduct CPBFI or a programme with identical course structure except in partnership with FINSERV.
- xiv. The PARTNER INSTITUTE shall be solely responsible to comply with regulations of University Grants Commission or any other authority regulating educational activities in India. The PARTNER INSTITUTE agrees that FINSERV shall not have any liability including monetary or otherwise, in the event of any regulatory action taken against the PARTNER INSTITUTE in respect of conducting this programme. The PARTNER INSTITUTE agrees to fully compensate FINSERV in case an action is taken against FINSERV by any such regulatory authority in respect of conduct of CPBFI by the PARTNER INSTITUTE under this MOU.
- xv. The PARTNER INSTITUTE shall be solely responsible for payment of GST or any other taxes that may be applicable, in respect of fees collected by the PARTNER INSTITUTE for CPBFI and FINSERV shall not have any liability towards the same. The PARTNER INSTITUTE agrees that FINSERV shall not have any liability, monetary or otherwise, in the event of any action is taken against the PARTNER INSTITUTE by any tax authorities. The PARTNER INSTITUTE agrees to fully compensate FINSERV in case any action is taken against FINSERV by any such tax authority in respect of conduct of CPBFI by the PARTNER INSTITUTE under this MOU.
- xvi. The PARTNER INSTITUTE shall submit the information specified in Annexure 3 before commencement of every batch to FINSERV.

4. Batch Strength:

The parties agree that, each batch shall consist of minimum 45 and maximum 60 students. FINSERV and the PARTNER INSTITUTE may mutually decide to start a batch with less than 45 students.


5. Term of the MOU:

The term of this MOU is for a period commencing from signing of this MoU till end of March 31, 2024, except Clause 3(xiii) and Clause 14, which shall continue to be in force for a further period of 3 years from the date of termination of this MOU. The parties may decide to further extend the term of this MOU by mutual consent on such terms and conditions as may be agreed between them.

6. Course fees:

- i. PARTNER INSTITUTE shall charge a non-refundable fee of (In figures) Rs. 1000/- Fees in words) Rupees one thousand only plus applicable GST and other taxes, to each of the students of CPBFI towards the course fees. The fee payable by each student shall not be less than Rs. 1,000 (Rupees one thousand only) plus applicable taxes and shall not exceed Rs. 3,000 (Rupees three thousand) plus applicable taxes. The fees specified here shall be valid for two years from signing of this MOU. The fees shall be reviewed on completion of this period and parties may mutually agree to revise the same from time to time.
- ii. The PARTNER INSTITUTE has agreed to suitably remunerate the coordinator and other staff members for their effort towards successful conduct of CPBFI Batch.


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- iii. The PARTNER INSTITUTE, may at its own discretion, waive the fees of students from economically weaker sections, provided the number of such students does not exceed 15% of total enrolment in the respective batch.
- iv. The PARTNER INSTITUTE shall ensure that no student shall be allowed to attend CPBFI without paying the full fees except those permitted under sub-clause iv above.
- v. The PARTNER INSTITUTE shall submit to FINSERV, before commencement of any batch, extracts of bank statement or copies of cash receipts or a letter from the Principal or Vice-Principal confirming collection of fees from every participant.

7. Duration and contents of CPBFI:

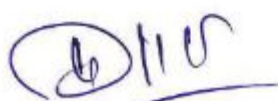
- i. CPBFI shall commence from (Month and Year) November - 2023. The said Programme will involve training of about 100 hours.
- ii. The PARTNER INSTITUTE has agreed to mobilize, on best effort basis, at least 40 students in first academic year and at least 80 students from second academic year onwards. The PARTNER INSTITUTE shall decide the batch schedule and timings and inform the schedule to FINSERV at least 45 days before commencement of the batch.
- iii. FINSERV shall arrange to make the faculty available as per the schedule informed by the PARTNER INSTITUTE.
- iv. Detailed schedule of the lectures and practical shall be given in advance to students before commencement of CPBFI.

8. Place of teaching:

- i. The CPBFI classroom teaching and practical shall be conducted at (College Name and City) Rajdhani College of Engineering and Management, Bhubaneswar by the CPBFI Official Training Partner, for up to four hours a day on such days, dates and at such timings as may be mutually decided between the parties.

9. Eligibility for CPBFI:

- i. Any student who is studying in the final year of Graduation Programme or pursuing any post-graduation programme shall be eligible to apply for admission to CPBFI.
- ii. Additionally, any fresh graduate i.e. a graduate with less than 2 years of work experience or no work experience, shall also be eligible to apply for admission to CPBFI.
- iii. Only candidates who are less than 27 years old, on the date of application, are eligible to apply for admission to CPBFI.
- iv. The PARTNER INSTITUTE shall select the final list of candidates for admission based on the criteria mutually agreed upon by the PARTNER INSTITUTE and FINSERV from time to time.


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10. Discipline and right to expel:

- i. The students of CPBFI-CLASSROOM and CPBFI-BLENDED shall be subject to rules of discipline/code of conduct of the PARTNER INSTITUTE during course period. In case of CPBFI – ONLINE, the students shall be subject to rules of discipline/code of conduct of the CPBFI Official Training Partner.
- ii. If the concerned CPBFI Official Training Partner observes a breach of code of conduct by any student, it shall immediately report the same to the CPBFI Coordinator for necessary action.
- iii. If any participant commits breach of code of conduct of the PARTNER INSTITUTE, the faculty shall have full authority to expel such student for the remaining duration of CPBFI.

11. Faculty:

- i. FINSERV shall be solely responsible for arranging, through a CPBFI Official Training Partner, faculty, with requisite industry and teaching experience, and conducting CPBFI efficiently and effectively. The PARTNER INSTITUTE shall not be responsible for making any payments to the faculty of the CPBFI Official Training Partner.
- ii. Some of the lectures of CPBFI may be conducted by the experts from FINSERV as per the understanding between the parties. However, the PARTNER INSTITUTE shall not be liable to pay any amounts to FINSERV towards the said lectures and no amounts shall be deducted from the amounts payable to the PARTNER INSTITUTE.

12. Certification:


FINSERV and the PARTNER INSTITUTE shall issue a "Certificate of Completion" in "Certificate Programme in Banking, Finance and Insurance" to the eligible students of CPBFI-CLASSROOM, CPBFI-ONLINE and CPBFI-BLENDED. The certificates shall be designed and printed by FINSERV and shall carry the names of the PARTNER INSTITUTE and the concerned CPBFI Official Training Partner.

13. Further Agreements:

The parties agree that, they may mutually discuss and enter into further agreements, if needed.

14. Confidentiality:

- i. The Parties agree to maintain strict secrecy and confidentiality regarding any and all Confidential Information exchanged or to be exchanged between them in relation to this MOU.
- ii. The PARTNER INSTITUTE agrees that all the course material provided by FINSERV or the CPBFI Official Training Partner, including but not limited to CPBFI structure, curriculum, lesson plans and evaluation methods, shall be deemed to be Confidential Information.
- iii. The PARTNER INSTITUTE agrees that any of FINSERV's technical or business or other information including information given for development of any case studies / development of any program modules / contents, made available by FINSERV or its personnel to the PARTNER INSTITUTE shall be deemed to be Confidential Information.


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- iv. The PARTNER INSTITUTE agrees to restrict access and disclosure of Confidential Information to such of their employees, agents, vendors, and contractors strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to it in accordance with this clause.
- v. Information and material disclosed and provided by each party to the other party in pursuance of or in connection with performance of its obligation under this MOU shall, at all times, remain the sole and exclusive property of the disclosing Party.

15. Intimation about cancellation/postponement of CPBFI:

- i. If due to any cogent reasons, it appears to the PARTNER INSTITUTE that it is unable to arrange any batch as per schedule, the PARTNER INSTITUTE shall intimate about its inability to FINSERV at least 30 days in advance and the parties shall decide further schedule of CPBFI by mutual consent. FINSERV may decide to complete such batches through online classes.
- ii. However, if such postponement or cancellation is necessitated due to any last minute, unforeseen and unavoidable circumstances like Act of God, civil commotion, strike, bandh, disruption of traffic, epidemic, war, aggression, change in Government Policy or any other similar circumstances, the PARTNER INSTITUTE shall intimate the change in schedule as early as possible after such circumstances as stated above have arisen. In such circumstances, the PARTNER INSTITUTE shall not be held liable for payment towards any loss or damages caused to FINSERV due to delay in its schedule.
- iii. If for any reason, FINSERV, decides to discontinue support for CPBFI, it shall give a written notice to the PARTNER INSTITUTE, 30 days in advance. Such notice shall not impact any batch which is already in progress on the date of notice and the terms of this MOU shall continue to apply to the running batches.

16. Amendment/Termination:

- i. Any amendment to the terms of this MOU can only be made by mutual consent of the parties.
- ii. This MOU may be terminated by either party, for breach of terms and conditions of the present MOU or otherwise, by a written notice of at least one (1) month in advance. Such notice of termination shall not interfere with the batches underway at the relevant time. Such batches shall be allowed to continue until their conclusion.
- iii. Both the parties agree that Finserv shall have the right of terminating this MOU without any notice to the PARTNER INSTITUTE, if the PARTNER INSTITUTE charges a fee exceeding the amount prescribed under Clause 6(i) of this MOU. In such event, the batches underway at the relevant time, may also be terminated by FINSERV, unless the PARTNER INSTITUTE refunds the excess fee charged to every student of the batch.

17. Applicable Law and Dispute Settlement:

- i. This MOU shall be governed by the Laws of India.
- ii. Any dispute arising between the parties in connection with or arising out of the performance of mutual obligations under this MOU shall be resolved by mutual discussion and consultation. If the dispute remained unresolved even after 30 days, then the dispute shall be referred to the Principal/ Director/ Vice Chancellor/ Registrar/Dean of PARTNER INSTITUTE and Mr. V. Rajagopalan, President (Legal and Taxation), Bajaj Finserv Limited. The decision of the principal/ Director/ Vice Chancellor/ Registrar/Dean of PARTNER INSTITUTE and Mr. Rajagopalan shall be final and binding on both parties.



18. Originals:

This MOU is executed in counterparts, each of which shall be deemed to be original and retained by each of the Parties but together they shall constitute one and the same MOU.

IN WITNESS WHEREOF, the Parties hereto have put their hands the day, month and the year first hereinabove mentioned.

For Rajdhani College of Engg and Management
Bhubaneswar For Bajaj Finance Limited

For Bajaj Finserv Limited

Dr. Manoj Ranjan Malik
Dean

V. Rajagopalan

V. Rajagopalan

X
Sign

Dr. Manoj Ranjan Malik
6.11.2023

Rajdhani College of Engineering & Management
Name of Authorized Signatory:

Name: V. Rajagopalan

Name: V. Rajagopalan

Dr. Manoj Ranjan Malik
DEAN

Designation: _____

Designation: Authorized Signatory

Designation: President (Legal and Taxation)

X
Sign

Witness
Full Name: Krushna Chandra Bork
Designation: Office - Assistant

Witness
Full Name: Pallavi Gandhalika
Designation: National Head-
Corporate Social
Responsibility

Witness
Full Name: Pallavi Gandhalika
Designation: National Head-
Corporate Social Responsibility



Dr. Manoj Ranjan Malik
Dean
Rajdhani College of Engineering & Management

Dr. Manoj Ranjan Malik
Principal
Rajdhani College of Engg. &
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Annexure 1: Format for submission of student information

The PARTNER INSTITUTE shall provide the following information in respect of every student of CPBFI

1. **Full Name:**
2. **Gender:**
3. **Academic qualification:** If already graduate mention the degree. If pursuing graduation, mention the degree for which studying.
4. **Status:** Mention "Complete" if the candidate is already a graduate. Mention "Pursuing" in case of final year students.
5. **Date of Birth:** in DD/MM/YYYY format
6. **Mobile Number:**
7. **Email Address:**

Annexure 2: Methodology for Calculating Overall Attendance of the Batch

The steps and formula for calculating overall attendance are as under.

1. Enrollment: Number of students who have registered and paid fees for CPBFI
2. Drop-outs: Number of students who stopped attending CPBFI during the batch
3. Regular students: Enrollment minus Drop Out
4. Total available student days: Number of regular students multiplied by total duration of CPBFI (number of days. E.g. 40 days)
5. Actual student days: Sum of days attended by each regular student.
6. Overall attendance (%) = Actual Student Days / Available Student Days X 100

Example: In a CPBFI batch 43 students registered and paid fees. By end of first week 3 students stopped attending the batch. The batch was conducted for 40 days. Out of the 40 regular students – 10 attended every class, 15 attended for 35 days, 10 attended for 33 days and 5 attended by 30 days. Overall attendance will be calculated as under.

Enrollment: 43

Drop-out: 3

Regular students: 40

Available days: 40 X 40 i.e. 1600

Actual days: (10 X 40) + (15 X 35) + (10 X 33) + (5 X 30) = 400 + 525 + 330 + 150 = 1405

Overall attendance: (1405 / 1600) X 100 = 87.81%

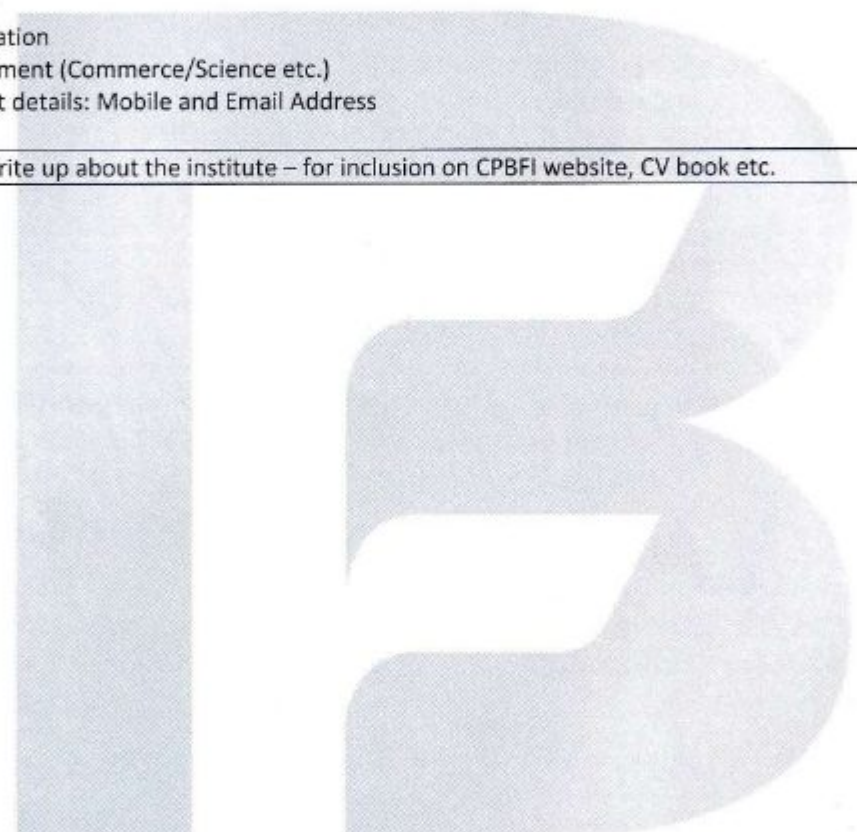


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Annexure 3: Information required by FINSERV before commencement of every batch

Sr.	Information Required
1	Basic information about the PARTNER INSTITUTE viz. Name Year of establishment Name of the educational society Contact details Website URL NAAC rating Total number of students (by stream) Total final year students (by stream)
2	Coordinator Details viz. Name Designation Department (Commerce/Science etc.) Contact details: Mobile and Email Address
5	Brief write up about the institute – for inclusion on CPBFI website, CV book etc.



(Signature)
Dean
Rajdhani College of Engineering & Management

(Signature)
Principal
Rajdhani College of Engg. & Management, BBSR

Annexure 4: Appointment Letter for appointing Coordinator for CPBFI

(to be printed on PARTNER INSTITUTE letterhead)

Date:

To

(Name of the coordinator)

(Designation of the coordinator)

Subject: Your appointment as the official coordinator for the Bajaj Finserv CPBFI Programme

Dear _____

I am pleased to inform you that you have been appointed as the official coordinator for conducting Bajaj Finserv's CPBFI Programme in our college. Congratulations!

As official coordinator of the CPBFI programme, you will be responsible for ensuring that the programme is successfully conducted in our college, in accordance with the terms and conditions prescribed in the MOU signed between our institute and Bajaj Finserv Limited and Bajaj Finance Limited. Your specific responsibilities are mentioned in Clause 3(iii) of the said MOU. You will also abide by the other terms of the MOU, specifically those relating to confidentiality of information.

The college will be pay you a consolidated amount of Rs. _____ (Rupees _____) for every successful batch of CPBFI, coordinated by you. This amount shall be subject to applicable taxes.

This appointment is valid for the academic year _____, subject to satisfactory performance.

Kindly confirm your acceptance to this appointment by signing this letter.

For: (College name)

Authorized signatory
(Name and designation)

I agree to the terms of this appointment letter.

Coordinator
(name and signature)


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Date: ____/____/____

To

Dear Sir/Madam,

Greetings from Bajaj Finserv!

Please find attached the MOU for partnering with Bajaj Finserv Ltd. for conducting BEYOND CPBFI Program. We request you to follow below instructions and courier **the set** back to us:

Instructions for the MOU received by you:

Sr. No	Instructions	Checklist
1.	Blanks to be filled in writing by the College:	
a)	Pg. No.1: 1. Day and 2. Date	
b)	Pg. No.1: 1. College Name, 2. Address, 3. City, 4. Pin, 5. State.	
c)	Pg. No. 1: 1. Year of establishment 2. Name of Educational Institute/Trust (if applicable, else write NA) 2. Affiliated to the University Name	
d)	Pg. No. 4: Clause 6 Course Fees - 1. CPBFI Fees in figures. 2. CPBFI Fees in words.	
e)	Pg. No. 5: Clause 7 Duration and content of CPBFI (i) 1. Batch Start Month Clause 8 Place of teaching (i) 1. College Name and 2. City	
f)	Pg. No.8 : Clause 17 (ii) 1. Name of Principal/Dean/Registrar/Director etc. of the Institute who is signing the MoU. 2. College Name	
g)	Pg. No. 8 : Signatories' information 1. College Name 2. Principal Name 3. Witness Name 4. Witness Designation.	
2.	The College should affix round seal/stamp on every Page. Institute Head should sign next to the seal also on every Page.	
3.	Both Head of Institute and Witness should sign on the allotted space on Page no. 8	
4.	Kindly do not fill anything in the attached Annexures. They are for reference purpose only.	

Please do the needful mentioned above and courier us the MoU set back on below address:

To
Archana Bhat,
6th Floor, Bajaj Finserv Corporate Office,
Off Pune Ahmednagar Road,
Viman Nagar, Pune-411 014



****Please Note:** Bajaj will sign the MoU once the first batch is launched and courier back the College Copy. Bajaj signs only after the first batch launch as we do not wish to have any inactive MoUs.

Looking forward to a very successful partnership in making the Students employable.

Thanks and Regards,

Archana Bhat
BEYOND CPBFI-College Partnership
Bajaj Finserv Ltd.
(archana.bhat@bajajfinserv.in ; 9923799856)




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RAJDHANI COLLEGE OF ENGINEERING AND MANAGEMENT

Approved by : AICTE, Ministry of HRD, Govt. of India & Affiliated to BPUT, Rourkela
Plot No. 18, Sector - A, Zone - B, Mancheswar Industrial Estate, Bhubaneswar - 751 010, Odisha
Phone: 0674 - 2580831, 2580832, Fax : 2585255, E-mail: rcemindia@rediffmail.com, Website : www.rcemorissa.com

Ref: RCM/Raj/973/23

Date: 06/11/2023

Date: 06/11/2023

To

BIBHU PRASAD MISHRA
Asst. Professor

Subject: Your appointment as the official coordinator for the Bajaj Finserv CPBFI Programme

Dear, Bibhu

I am pleased to inform you that you have been appointed as the official coordinator for conducting Bajaj Finserv's CPBFI Programme in our college. Congratulations!

As official coordinator of the CPBFI programme, you will be responsible for ensuring that the programme is successfully conducted in our college, in accordance with the terms and conditions prescribed in the MOU signed between our institute and Bajaj Finserv Limited and Bajaj Finance Limited. Your specific responsibilities are mentioned in Clause 3(iii) of the said MOU. You will also abide by the other terms of the MOU, specifically those relating to confidentiality of information.

The college will be pay you a consolidated amount of Rs. 5000/- (Rupees Five thousand/-) for every successful batch of CPBFI, coordinated by you. This amount shall be subject to applicable taxes.

This appointment is valid for the academic year 2023-24, subject to satisfactory performance.

Kindly confirm your acceptance to this appointment by signing this letter.

For: Rajdhani College of Engineering And Management, Bhubaneswar

Dr. Manas Ranjan Mallick, Dean

Authorized signatory Rajdhani College of Engineering & Management

(Name and designation)

I agree to the terms of this appointment letter.

Bibhu Prasad Mishra

Bibhu Prasad Mishra

Asst. Professor

Coordinator

(name and signature)

[Signature]
Principal
Rajdhani College of Engg. &
Management, BBSR

Date: 21-11-2023

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (in short MOU) is signed by and between the parties on this day of 21st November , 2023

FIRST PARTY: Rajdhani College of Engineering and Management, Plot No. 18, Sector-A, Zone B, Mancheswar Industrial Estate, Bhubaneswar-751010 (in short, RCEM)

AND

SECOND PARTY: Just Click India Advertising Pvt. Ltd, Plot No 470, Saheed Nagar, Bhubaneswar,

WHEREAS

- The First Party** is a Higher Educational Institution named as **Rajdhani College of Engineering and Management** (In short RCEM) affiliated to Biju Patnaik University of Technology, Odisha, Rourkela and approved as a Technical Institution by All India Council of Technical Education, New Delhi (AICTE) has been imparting Management Education in the State of Odisha since last 27 years.
- The First Party** is represented by its Dean Dr. **Manas Ranjan Mallick**, wishes to collaborate and cooperate with the Second Party to promote and effectively use respective resources at their disposal for the betterment and enhancement of skill and opportunity among the students and utilize knowledge for the mutual growth and development.
- The Second Party** is a non-government company registered as a company under the Companies Act, 1956 and is represented by its proprietor Just Click India Advertising Pvt. Ltd,


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Rajdhani College of Engg. &
Management, BBSR


Both the parties agree to cooperate and focus their efforts for the development of various managerial and functional skill-sets among the students and faculty members of the First Party and contribute to the growth of the functional and related operational activities of the Second Party.

Now, therefore, the parties hereto agree as follows:

1. That, Parties shall cooperate and facilitate effective utilization of the intellectual capabilities of the faculties and students of the First Party keeping in mind the needs of the industry and the second party.
2. That, the mutual cooperation shall cover areas related to students' academic activities and skill development like training at the company premises during academic vacations; interaction with students by the corporate officers / professionals at the college or corporate premises as per convenience; any paid / unpaid deployment facilitating students meet their academic requirement of short term industrial visit /project training / summer internship etc..
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7. The Parties shall meet to as frequently as possible to enrich the students and faculty with FDPs and industry-academia interaction programs.
8. There shall be no financial commitment on either party for discharge of the respective obligations under this MOU.

The MOU shall be valid until it is expressly terminated by either party on mutually agreed terms. Both the parties are however; free to terminate it upon giving 30 days notice in writing. In the event of termination or expiry of the notice period, both the parties shall be free from their respective obligations.

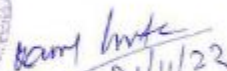
10. Any difference or divergence arising out of the interpretation or application of the MOU, the same shall be resolved by arbitration between the parties mutually.


21/11/2023

For RCEM, Bhubaneswar

Authorized Signatory




21/11/23

For Just Click India Advt. Pvt. Ltd,

Authorized Signatory


Principal
Rajdhani College of Engg. &
Management, BBSR

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (in short MOU) is signed by and between the parties on this day of 15th September , 2021

FIRST PARTY: Rajdhani College of Engineering and Management, Plot No. 18, Sector-A, Zone B, Mancheswar Industrial Estate, Bhubaneswar-751010 (in short, RCEM)

AND

SECOND PARTY: Cybernetics, Mansinghpata, Tulsipur, Cuttack

WHEREAS

1. **The First Party** is a Higher Educational Institution named as **Rajdhani College of Engineering and Management** (In short RCEM) affiliated to Biju Patnaik University of Technology, Odisha, Rourkela and approved as a Technical Institution by All India Council of Technical Education, New Delhi (AICTE) has been imparting Management Education in the State of Odisha since last 27 years.
2. **The First Party** is represented by its Dean Dr. **Manas Ranjan Mallick**, wishes to collaborate and cooperate with the Second Party to promote and effectively use respective resources at their disposal for the betterment and enhancement of skill and opportunity among the students and utilize knowledge for the mutual growth and development.
3. **The Second Party** is a non-government company registered as a company under the Companies Act, 1956 and is represented by its proprietor Cybernetics,
4. **Both the parties** agree to cooperate and focus their efforts for the development of various managerial and functional skill-sets among

the students and faculty members of the First Party and contribute to the growth of the functional and related operational activities of the Second Party.

Now, therefore, the parties hereto agree as follows:

1. That, Parties shall cooperate and facilitate effective utilization of the intellectual capabilities of the faculties and students of the First Party keeping in mind the needs of the industry and the second party.
2. That, the mutual cooperation shall cover areas related to students' academic activities and skill development like training at the company premises during academic vacations; interaction with students by the corporate officers / professionals at the college or corporate premises as per convenience; any paid / unpaid deployment facilitating students meet their academic requirement of short term industrial visit /project training / summer internship etc..
3. That, the second Party shall permit the faculty and students of First Party to visit its industrial units to gain insights into the latest developments and requirements of the industry.
4. That, the Second party will provide facilities for gaining hands-on training by the students and faculty of the First Party with an objective to build confidence and prepare students to transit from academic to working career.
5. That, the Second Party shall give valuable advises to the First Party to customize the curriculum so that the students shall fit into the industrial scenario meaningfully.
6. That, the Second Party may train the students of First Party on the emerging areas to bridge the gap and making them industry ready.

7. The Parties shall meet to as frequently as possible to enrich the students and faculty with FDPs and industry-academia interaction programs.
8. There shall be no financial commitment on either party for discharge of the respective obligations under this MOU.
9. The MOU shall be valid until it is expressly terminated by either party on mutually agreed terms. Both the parties are however; free to terminate it upon giving 30 days notice in writing. In the event of termination or expiry of the notice period, both the parties shall be free from their respective obligations.
10. Any difference or divergence arising out of the interpretation or application of the MOU, the same shall be resolved by arbitration between the parties mutually.


For RCEM, Bhubaneswar
Authorized Signatory

for Cybernetics,
Authorized Signatory

Mitan Prasad

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (in short MOU) is signed by and between the parties on this day of 23rd August, 2021.

FIRST PARTY: Rajdhani College of Engineering and Management, Plot No. 18, Sector-A, Zone B, Mancheswar Industrial Estate, Bhubaneswar-751010 (in short, RCEM).

AND

SECOND PARTY: M3 Creator Private Limited, registered office at A-187, Basement, Defence Colony, New Delhi -110 024.

WHEREAS

1. **The First Party** is a Higher Educational Institution named as **Rajdhani College of Engineering and Management** (In short RCEM) affiliated to Biju Patnaik University of Technology, Odisha, Rourkela and approved as a Technical Institution by All India Council of Technical Education, New Delhi (AICTE) has been imparting Management Education in the State of Odisha since last 27 years.
2. **The First Party** is represented by its Dean Dr. Manas Ranjan Mallick, wishes to collaborate and cooperate with the Second Party to promote and effectively use respective resources at their disposal for the betterment and enhancement of skill and opportunity among the students and utilize knowledge for the mutual growth and development.
3. **The Second Party** is a non-government company registered as a company under the Companies Act, 2013 and is represented by its Authorized Signatory, Mr. Manas Ranjan Bal.



Principal
Rajdhani College of Engg. &
Management, BBSR

4. Both the parties agree to cooperate and focus their efforts for the development of various managerial and functional skill-sets among the students and faculty members of the First Party and contribute to the growth of the functional and related operational activities of the Second Party.

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4. That, the Second party will provide facilities for gaining hands-on training by the students and faculty of the First Party with an objective to build confidence and prepare students to transit from academic to working career.




Principal
Rajdhani College of Engg. &
Management, BBSR

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10. Any difference or divergence arising out of the interpretation or application of the MOU, the same shall be resolved by arbitration between the parties mutually.

For RCEM, Bhubaneswar


Authorized Signatory

For M3 Creator Private Limited


Authorized Signatory

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (in short MOU) is signed by and between the parties on this day of 15th September, 2021

FIRST PARTY: Rajdhani College of Engineering and Management, Plot No. 18, Sector-A, Zone B, Mancheswar Industrial Estate, Bhubaneswar-751010 (in short, RCEM)

AND

SECOND PARTY: Parle Biscuit Private limited, Bhubaneswar-751024

WHEREAS

1. The First Party is a Higher Educational Institution named as **Rajdhani College of Engineering and Management** (In short RCEM) affiliated to Biju Patnaik University of Technology, Odisha, Rourkela and approved as a Technical Institution by All India Council of Technical Education, New Delhi (AICTE) has been imparting Management Education in the State of Odisha since last 27 years.
2. The First Party is represented by its Dean Dr. Manas Ranjan Mallick, wishes to collaborate and cooperate with the Second Party to promote and effectively use respective resources at their disposal for the betterment and enhancement of skill and opportunity among the students and utilize knowledge for the mutual growth and development.



PARLE BISCUITS PVT.LTD.
C/o LINGARAJ BISCUITS PVT.LTD.
31, Chandaka Industrial Estate
Patia, Bhubaneswar-751024

Principal
Rajdhani College of Engg. &
Management, BBSR

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Page

3. The Second Party is a non-government company registered as a company under the Companies Act, 1956 and is represented by its proprietor Parle Biscuit Private limited.
4. Both the parties agree to cooperate and focus their efforts for the development of various managerial and functional skill-sets among the students and faculty members of the First Party and contribute to the growth of the functional and related operational activities of the Second Party.

Now, therefore, the parties hereto agree as follows:

1. That, Parties shall cooperate and facilitate effective utilization of the intellectual capabilities of the faculties and students of the First Party keeping in mind the needs of the industry and the second party.
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3. That, the second Party shall permit the faculty and students of First Party to visit its industrial units to gain insights into the latest developments and requirements of the industry.
4. That, the Second party will provide facilities for gaining hands-on training by the students and faculty of the First Party with an objective to build confidence and prepare students to transit from academic to working career.



Page 1/2
PARLE BISCUITS PVT.LTD.
Co LINGARAJ BISCUITS PVT.LTD.
31, Chandaka Industrial Estate
Patia, Bhubaneswar-751024

Principal
Rajdhani College of Engg. &
Management, BBSR

5. That, the Second Party shall give valuable advises to the First Party to customize the curriculum so that the students shall fit into the industrial scenario meaningfully.
6. That, the Second Party may train the students of First Party on the emerging areas to bridge the gap and making them industry ready.
7. The Parties shall meet to as frequently as possible to enrich the students and faculty with FDPs and industry-academia interaction programs.
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9. The MOU shall be valid until it is expressly terminated by either party on mutually agreed terms. Both the parties are however; free to terminate it upon giving 30 days notice in writing. In the event of termination or expiry of the notice period, both the parties shall be free from their respective obligations.
10. Any difference or divergence arising out of the interpretation or application of the MOU, the same shall be resolved by arbitration between the parties mutually.

For RCEM, Bhubaneswar



Authorized Signatory

For Parle Biscuit Private
limited, Bhubaneswar

Authorized Signatory

PARLE BISCUITS PVT.LTD.
C/o LINGARAJ BISCUITS PVT.LTD.
31, Chandaka Industrial Estate
Patia, Bhubaneswar-751024
Page | 3

Principal
Rajdhani College of Engg. &
Management, BBSR

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (in short MOU) is signed by and between the parties on this day of 15th September, 2021

FIRST PARTY: Rajdhani College of Engineering and Management, Plot No. 18, Sector-A, Zone B, Mancheswar Industrial Estate, Bhubaneswar-751010 (in short, RCEM)

AND

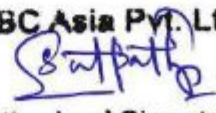
SECOND PARTY: NBC Asia Private Ltd, registered office at Plot No.D2/2, Rasulgarh Industrial Estate, Bhubaneswar-751010, Odisha, India


WHEREAS

1. **The First Party** is a Higher Educational Institution named as **Rajdhani College of Engineering and Management** (In short RCEM) affiliated to Biju Patnaik University of Technology, Odisha, Rourkela and approved as a Technical Institution by All India Council of Technical Education, New Delhi (AICTE) has been imparting Management Education in the State of Odisha since last 27 years.
2. **The First Party** is represented by its Dean Dr. Manas Ranjan Mallick, wishes to collaborate and cooperate with the Second Party to promote and effectively use respective resources at their disposal for the betterment and enhancement of skill and opportunity among the students and utilize knowledge for the mutual growth and development.



For NBC Asia Pvt. Ltd.


Authorized Signatory


Principal
Rajdhani College of Engg. &
Management, BBSR

3. **The Second Party** is a non-government company registered as a company under the Companies Act, 1956 and is represented by its Manager (Administration) Mr. Satyabrata Satapathy.
4. **Both the parties** agree to cooperate and focus their efforts for the development of various managerial and functional skill-sets among the students and faculty members of the First Party and contribute to the growth of the functional and related operational activities of the Second Party.

Now, therefore, the parties hereto agree as follows:

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4. That, the Second party will provide facilities for gaining hands-on training by the students and faculty of the First Party with an objective to build confidence and prepare students to transit from academic to working career.



For NBC Asia Pvt. Ltd.

2


Authorised Signatory

Principal
Rajdhani College of Engg. &
Management, BBSR

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10. Any difference or divergence arising out of the interpretation or application of the MOU, the same shall be resolved by arbitration between the parties mutually.

(M.R.Mallick)

For RCEM, Bhubaneswar



Authorized Signatory

(Satyabrata Satapathy)

For NBCAPL, Bhubaneswar
For NBC Asia Pvt. Ltd.

A handwritten signature in blue ink, appearing to read "Satyabrata Satapathy".

Authorized Signatory

Authorized Signatory

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (in short MOU) is signed by and between the parties on this day of 15th September, 2021

FIRST PARTY: Rajdhani College of Engineering and Management, Plot No. 18, Sector-A, Zone B, Mancheswar Industrial Estate, Bhubaneswar-751010 (in short, RCEM)

AND

SECOND PARTY: Unicus Engineering Private Ltd, registered office at Plot No.23, Madhusudan Nagar, Unit-4, Bhubaneswar-751001, Odisha, India

WHEREAS

1. **The First Party** is a Higher Educational Institution named as **Rajdhani College of Engineering and Management** (In short RCEM) affiliated to Biju Patnaik University of Technology, Odisha, Rourkela and approved as a Technical Institution by All India Council of Technical Education, New Delhi (AICTE) has been imparting Management Education in the State of Odisha since last 27 years.
2. **The First Party** is represented by its Dean Dr. Manas Ranjan Mallick, wishes to collaborate and cooperate with the Second Party to promote and effectively use respective resources at their disposal for the betterment and enhancement of skill and opportunity among the students and utilize knowledge for the mutual growth and development.



For Unicus Engineering Pvt. Ltd.

[Signature]
Director 15/09/21

[Signature] 1
Principal
Rajdhani College of Engg. &
Management, BBSR

3. **The Second Party** is a non-government company registered as a company under the Companies Act, 1956 and is represented by its Director Mr. Nrusingha Chandra Panda.
4. **Both the parties** agree to cooperate and focus their efforts for the development of various managerial and functional skill-sets among the students and faculty members of the First Party and contribute to the growth of the functional and related operational activities of the Second Party.

Now, therefore, the parties hereto agree as follows:

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For Unicus Engineering Pvt. Ltd

Director

15/09/21

Principal
Rajdhani College of Engg. &
Management, BBSR

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(M.R.Mallick)

For RCEM, Bhubaneswar



Authorized Signatory

(Nrusingha Chandra Panda)

For UEPL, Bhubaneswar

For Unicub Engineering Pvt. Ltd

Authorized Signatory

Principal
Rajdhan College of Engg. &
Management, BBSR

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (in short MOU) is signed by and between the parties on this day of 13th September, 2021

FIRST PARTY: Rajdhani College of Engineering and Management, Plot No. 18, Sector-A, Zone B, Mancheswar Industrial Estate, Bhubaneswar-751010 (in short, RCEM)

AND

SECOND PARTY: TROPICAL VACATIONS (I) PVT. LTD., House No. – 9, 4th Floor Bhavani Panchadeep Mall, Unit – 4, Bhubaneswar, Odisha

WHEREAS


1. **The First Party** is a Higher Educational Institution named as **Rajdhani College of Engineering and Management** (In short RCEM) affiliated to Biju Patnaik University of Technology, Odisha, Rourkela and approved as a Technical Institution by All India Council of Technical Education, New Delhi (AICTE) has been imparting Management Education in the State of Odisha since last 27 years.
2. **The First Party** is represented by its Dean Dr. Manas Ranjan Mallick, wishes to collaborate and cooperate with the Second Party to promote and effectively use respective resources at their disposal for the betterment and enhancement of skill and opportunity among the students and utilize knowledge for the mutual growth and development.

3. **The Second Party** is a non-government Pvt. Ltd. company is represented by Saroj Kumar Samal Managing Director of Tropical Vacations(I) Pvt. Ltd.
4. **Both the parties** agree to cooperate and focus their efforts for the development of various managerial and functional skill-sets among the students and faculty members of the First Party and contribute to the growth of the functional and related operational activities of the Second Party.


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Dr. M.R. Mallick
For RCEM, Bhubaneswar
Authorized Signatory




Saroj Kumar Samal
For Tropical Vacations(I) Pvt. Ltd
Authorized Signatory




Principal
Rajdhani College of Engg. &
Management, BBSR

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FIRST PARTY: Rajdhani College of Engineering and Management, Plot No. 18, Sector-A, Zone B, Mancheswar Industrial Estate, Bhubaneswar-751010 (in short, RCEM)

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Principal
Rajdhani College of Engg. &
Management, BBSR


Page | 1

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Dr. M.R. Mallick
For RCEM, Bhubaneswar
Authorized Signatory



Saroj Kumar Samal
For Tropical Vacations(I) Pvt. Ltd
Authorized Signatory